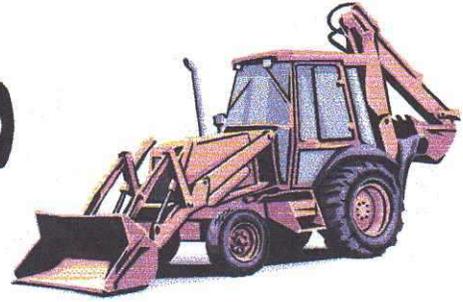


# SJM PLANT HIRE & GROUNDWORKS LTD



4 Pengeston Road, Penistone, Sheffield S36 6GW

Tel/Fax: Barnsley (01226) 766681 Mobile: 07973 524236

General Data Protection Regulations  
Private Policy Statement 2018  
(GDPR)

Vat Number 694 973 564  
Company Number 520 9125  
UTR Number 98417 23771  
sjmplanthire@yahoo.co.uk  
www.sjmplanthire.co.uk

13th of May 2018

The above regulations will be enforceable from the 25th of May 2018 and affect all businesses including small businesses like ourselves.

We have a legal obligation to inform you how we process your data, how it is stored and who receives it.

We store your data on a basic database programme and on the email address book on our computer systems.

We use this information to correspond with you.

The data we store may include part or all of the following information:-

Your Name, Your Address, Your Phone Number. Your email addresses,

Bank details (Account number and sort code) - for payment purposes only.

We don't hold any information on health, dates of birth, race, sexual orientation, religion or political beliefs.

therefore, any breaches would be considered low risk We do not share or sell any of the above information

with any outside parties and do not use this data for marketing. We have never had a data breach to date and we do safeguard any sensitive data as far as reasonably practicable.

If you decide that we can no longer hold on to your data for the foreseeable future, we would of course inform you of any data breaches if any were to occur.

If we do not receive a reply to this request we will assume that you wish to maintain the status quo and that you are happy for us to continue to correspond by email, post or by phone.

Please respond to this request at your earliest convenience if you wish to update or erase your information from our records and for us to arrange an alternative way of corresponding.

Shaun. A. Mellor

Director